



Sublet Lease Application

Vendor Sublet Lease is for Apothec Living located at Downtown Summerlin Mall 2025 Festival Plaza Dr. Suite #120 Las Vegas, NV 89135. Applicant must submit a fully completed form to be considered. *Downtown Summerlin leasing office must give final approval on all items to be sold to avoid conflict with existing storefronts.*

Apothec Living will supply:

- Primary sales terminal
- Issue weekly or monthly checks for goods sold including applicable sales tax collected.
- Store phone number and website, where you will have a link to your own page.
- Store requirements: primary signage, window/door signage, electrical, air conditioning, umbrella insurance, operational licenses and general maintenance.
- All displays, furnishings and décor.
- Window décor and general advertising.
- Shopping bags & tissue paper
- Store employees when/where needed

Name of Applicant: _____ Today's Date: _____

Phone Number: _____

Email Address: _____

Company Name: _____ Tax ID: _____

Company Address: _____

Company Website: _____

Social Media Links: FB: _____ Instagram: _____

Pinterest: _____ Other: _____

Primary Contact Number: _____

Primary Email Address: _____

Briefly explain what you sell: _____

Please attach a copy of the following documents:

- ___ State License
- ___ Clark County License
- ___ Tax ID
- ___ Liability Insurance (\$1,000,000 Per Occ / \$2,000,000 Agg)
- ___ Product List

If you are missing licenses, will you get them if approved? _____

Select your sublet lease preference:

_____ \$175 plus 15% of sales per month / 6 months / _____ shelves

Entitles you to a shelf within a designated area of the store to display your products in. In this lease, you agree to pay a \$175 rent per shelf per month plus 15% of all sales. You, or a business partner, also agree to be present at the store to help sell, stock & maintain your area at least 6 hours per week per shelf.

_____ \$200 plus 15% of sales per month / 6 months / _____ shelves

Entitles you to a shelf within a designated area of the store to display your products in. In this lease, you agree to pay a \$200 rent per shelf per month plus 15% of all sales with the understanding that you will NOT be present and existing staff will sell, re-stock & maintain your area for you.

_____ \$500 plus 15% of sales per month / 6 months

Entitles you to an independent tabletop display to display your products on/in. In this lease, you agree to pay a \$500 rent per month plus 15% of all sales. You, or a business partner, also agree to be present at the store to help sell, stock & maintain your area at least 30 hours per week.

_____ \$700 plus 15% of sales per month / 6 months

Entitles you to one designated area, inline shelving or independent structure, to display your products in. In this lease, you agree to pay a \$700 rent per month plus 15% of all sales. You, or a business partner, also agree to be present at the store to help sell, stock & maintain your area at least 30 hours per week.

_____ \$1,000 plus 15% of sales per month / 6 months

Entitles you to one designated area, inline shelving or independent structure, to display your products in. In this lease, you agree to pay a \$1,000 rent per month with the understanding that you will NOT be present and existing staff will sell, re-stock & maintain your area for you.

Additional terms:

- All **on-site** vendors will become familiar & contribute to all aspects of daily operations, maintenance, sales and customer service.
- All **on-site** vendors will make themselves familiar with all products in the store to assist customers in the best way possible.
- ALL vendors MUST carry their own licenses & insurance.
- All vendors must add Apothec Living as an additional insured upon acceptance.
- All vendors will be subject to a security deposit of 50% of their monthly lease amount to cover any damage to their designated area.
- All vendors must provide testers or samples with applicable product.
- All vendors are responsible for the filing of their own sales tax.
- Some back room storage is available and can be utilized for your overstock for an additional monthly fee. Fee is negotiable and based on the space available or needed.

Return Policy

Apothec Living has a 100% satisfaction guarantee. With the exception of personal items, customers are allowed to return or exchange product with a valid receipt within 15 days. Are you okay with this policy?

_____ If you have your own return policy, please state it here so we can try to accommodate: _____

Please submit this full application to Apothec Living via email: lucie@apothecliving.com.

Signature of Applicant: _____ **Date:** _____

